

Specific work contract No.	Personal identification number:
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Name of the entity, registered office, address, KRS number, NIP (VAT number), REGON

the **Employer,**

and

.....

Name and surname, domicile address.

the **Contractor.**

1. The Employer commissions, and the Contractor undertakes to perform the following work:

2. The Employer shall provide the Contractor with:
 - a) a list of necessary and required elements of the commissioned work;
 - b) a list of materials from which the work shall be made;
 within days from the date of signing the contract.
3. For the Employer, the person authorised to cooperate under the execution of the work, and its receipt shall be(e-mail address:@....., telephone:).
4. The Parties agree that the work shall be completed until [date].....
5. The work shall be received at the registered seat of the Employer, within days from the notification of the completion of the work.
6. The Contractor is obliged to notify the Employer of the completion of the work in writing/ via e-mail or on the phone, which is equivalent to declaring that the work is ready to be delivered.
7. The Contractor is obliged to receive the work within days from the notification of the completion of the work, or to state the objections the Contractor reports with regard to the work and set the time within which the Employer expects that the work will be corrected or supplemented.
8. The work shall be received in the presence of representatives of both parties.
9. No reservations reported within the time limit specified in clause 7 shall mean that the Employer has accepted the work without reservations.
10. The Employer undertakes to pay remuneration for the execution of the work by the Contractor in the amount of (say:) Polish zlotys net.
11. On the date of conclusion of the contract the Contractor will receive% of the remuneration as an advance payment, for which the Contractor will issue a bill.
12. The balance amount of the remuneration, after deduction of the advance payment, shall be transferred by the Employer to the bank account of the Contractor No. within days from the date of receipt of the work, however no sooner than within days from the date of delivery of the bill covering the remuneration for the execution of the work.

CONTRACT TEMPLATE WAS PREPARED PRO BONO BY A MEMBER COMPANY OF THE WIELKOPOLSKA CHAMBER OF COMMERCE AND INDUSTRY:

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13. The payment shall be considered made as soon as the funds are credited to the bank account of the Contractor.
14. In case the Contractor fails to execute the work within the agreed time, the Contractor shall pay to the Employer a contractual penalty of% of the contractual value of the work for each day of delay.
15. In case the work is not executed within days from the expiry of the term agreed in the contract, the Employer may withdraw from the contract without setting an additional date to complete the work.
16. The Contractor is not allowed to entrust other persons with the execution of the work without written consent of the Employer.
17. Any amendments to this contract should require a written form under the pain of nullity.
18. To matters which are not covered by this contract the Polish legal regulations, and in particular the civil code shall apply.
19. This contract has been drawn up in two countercopies, one for each Party.
20. Any disputes concerning the conclusion or execution of this contract shall be solved by the court of competent jurisdiction over the seat of the Employer.

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EMPLOYER

.....
CONTRACTOR

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